

# The Transgender Fund

*Application*

*For*

*Transgender Community Development Grants*

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“The Mission of The Transgender Fund is to financially support qualified initiatives advancing the interests of the Transgender Community”.

Particular attention will be given to collaborative Education, Public Awareness, and Research programs among organizations that foster the well-being of transgender individuals, their partners, families, friends, and the population-at-large.”

## BASIC ELIGIBILITY CRITERIA

**All applicants must meet the following criteria:**

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- 1. Agency must have received official qualification as a non-profit organization under provision of the IRS Service Code 501[c][3].**
  - 2. Agency must be providing significant programs benefiting the Transgender Community.**
  - 3. Agency must be governed by a voluntary Board of Directors composed of no fewer than five active and independent members and have a significant representation from the Transgender Community.** To be counted as “independent,” Board members may not have family relationships with other Board members or Agency staff, and may not derive any financial benefit from the organization.
  - 4. Agency must operate, by policy and practice, on a non-discriminatory basis with regard to race, color, gender, religion, ancestry, age, non-job-related handicap, citizenship, sexual orientation, gender expression, or any other protected attribute, except insofar as the agency serves a specific target population as defined in its mission statement.**
  - 5. Agency must provide human health or social services that directly address The Transgender Fund’s funding priorities as outlined below.**
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## FUNDING PRIORITIES

The Transgender Fund is especially interested in supporting the following types of activities:

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**Programs that develop leadership and mobilize constituencies to address the needs of the Transgender Community.**

**Education and outreach programs that foster the understanding and freedom of expression of transgender individuals by society in general.**

**Initiatives advancing Human Rights.**

**Research projects that have as their objective the development of greater understanding and respect of transgender individuals.**

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**Collaborative efforts among transgender organizations with complementary strengths aimed at achieving common goals.**  
**Activities that mobilize local groups to support causes and issues of national and regional importance.**  
**Collaborative efforts with other organizations that result in the delivery of more efficient services.**

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## CONSIDERATIONS INFLUENCING THE REVIEW PROCESS

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**The extent to which the applicant has actively involved transgender individuals in addressing the needs of their Community.**  
**The extent to which the applicant builds leadership within the Community.**  
**The track record of the applicant in providing programs/services that have made a real difference for the Community.**  
**The extent to which the applicant can demonstrate growth and service impact from any previous grants.**  
**The presentation of specific, measurable goals for the current request.**  
**Evidence of or potential for developing a broad, diversified base of financial support.**  
**The extent to which the applicant collaborates with other organizations in serving the Community.**  
**To extent to which the applicant has built a management team within its own organization.**

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## SERVICES NOT ELIGIBLE FOR FUNDING

**The following services are not generally considered appropriate for funding by The Transgender Fund:**

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**Religion**  
**Public and private education (schools, colleges, universities, etc.)**  
**Library services**  
**Cultural institutions (e.g. museums, dance companies, theaters, symphony orchestras)**  
**Environmental programs not directly and obviously related to human health and social services**  
**Direct cash grants to individuals**  
**Sport teams**  
**Economic revitalization through commercial ventures**  
**Construction of facilities or capital expenditures, including housing rehabilitation projects**

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## PROPOSAL FORMAT

**Please be certain to read and answer all of the following questions in the order listed, and title each section. Two copies should be submitted without binders. Applicants may be**

**requested to provide additional materials. All agencies, even if previously funded, need to include the following information:**

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A. PROPOSAL SUMMARY (including name of organization; phone number; complete address; agency director and title; chief voluntary officer and title, with his/her phone number; amount of request; total agency budget for current year; date founded; date incorporated; and, Request Overview describing specific purpose of the grant and the target community population served.)

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B. NARRATIVE, a maximum of six pages, must include the following

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a. Agency Information

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- i. **Brief summary of agency history;**
  - ii. **Brief statement of agency's mission, goals, and/or objectives;**
  - iii. **Description of current programs, activities, and accomplishments, with highlights of the past year;**
  - iv. **Overall agency plans for coming year.**
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b. Agency Board/Community Mobilization. Please include:

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- i. **How members of the Transgender Community are involved in your program/agency, and especially how they are involved in becoming part of the solution to the problem. Give evidence of the level of their investment of time and resources.**
  - ii. **Which Community-based organizations and/or institutions are involved with your program and how. Give evidence of ways they collaborate or cooperate with your agency.**
  - iii. **How your organization builds capacity through leadership development within the Community served (including on your Board).**
  - iv. **How Board members are recruited, how frequently the Board meets, and the major responsibilities of the Board.**
  - v. **How members of the Community and/or other Community-based organizations are impacted by the results of the proposed work. How is the Community strengthened by what you do?**
  - vi. **Any indirect benefits to the Community that you see arising from the proposed work.**
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c. Funding Request. Please include:

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- i. **Description of problem to be addressed and what will be achieved with the funds requested.**
  - ii. **Description of key staff/volunteers involved and their role (indicate any new staff/volunteers needed).**
  - iii. **Timetable for implementation.**
  - iv. **Description of constituency served, including an estimate of how many will benefit from the requested funds.**
  - v. **Description of any other agencies with which you are collaborating on this project; and how you work with them.**
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d. Evaluation. Please include:

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- i. **Specific measurable goals and objectives related to expected outcomes;**
  - ii. **How you would define and measure success;**
  - iii. **The immediate next steps you believe your organization must take in order to become a more effective and stable provider of service to the Community.**
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**C. ATTACHMENTS:**

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- a. **Board of Directors: Please submit a list of the members of your Board. Include their name, office/role on Board; occupation/skills; whether they are a member of the Transgender Community; their approximate income; and, whether they are a consumer of services of your organization.**
  - b. **Finances:**
    - i. **Current agency annual operating budget (and a project budget if funding for a freestanding project is requested);**
    - ii. **Funding sources for your organization:**
      1. **Major contributors with amounts for most recently completed and current fiscal years.**
      2. **Anticipated future funding sources (if different from above).**
      3. **Recent annual financial statement (audited, if available)**
  - c. **Annual Report (if available).**
  - d. **A copy of the most recent IRS letter regarding your agency's tax-exempt status. If you have applied for but not yet received 501[c][3] status, please enclose a copy of your application and a letter from the IRS verifying that your status is under review and has not yet been determined. 501[c][3] status must be confirmed by the IRS before any funds will be released to your organization. Applications will not be accepted two years in a row from organizations that have not yet received their 501[c][3].**
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